Dear student,

the study regulations of the master’s program Sustainable Resource Management demand a mandatory internship of at least 7 weeks (for students starting from winter semester 2020/21 - 8 weeks). The internship accounts for 10 ECTS (7 weeks) / 12 ECTS (8 weeks) of your master’s course. To receive these credits you have to accomplish your internship and to deliver following records to:

Praktikantenamt Weihenstephan
Alte Akademie 1
85354 Freising

Opening hours:
Monday-Thursday 8:30 – 12:30
Tuesday 8:30 – 15:30

E-Mail: praktikum.forst.srm@paw.bayern.de

Before the internship

- fill in an internship contract
- submit a copy signed by the host organization and yourself to Praktikantenamt-Weihenstephan
- If you choose a part-time internship (working students, min. 20 hours/week) we need a summary of your planned tasks and a confirmation from the employer that the work is equivalent to a regular internship. Send these documents with your contract.

Please make sure that you have

- Health insurance, valid in the country of your internship
  (a valid German health insurance while you are enrolled is a must!)
- Liability insurance (highly recommended!)
- Accident insurance (highly recommended!)
- a visa (if required)

After the internship we need the following documents

- Personal internship report - signed and with cover sheet
  (not more than 10 pages / in English / sent by email)

  Briefly describe the course of your internship. Give information about the key focus and your responsibilities during your internship. Include information about the connection between your work and the study program, as well as information about living and working in a foreign country. Deliver detailed information about the host organization, mentioning specifically good/weak points and positive/negative experiences.

- Personal internship report - digital short version (please fill in the form)
  only necessary if you started until winter semester 19/20

- Copy of your confirmation of completion/stay (issued by the host organization)

- Please take into account that the recognition of your internship takes time - up to 6 weeks. So we would very much appreciate, if you submit your documents not later than four weeks after you finished your internship.

Send all your documents to: praktikum.forst.srm@paw.bayern.de

Please feel free to contact us for further information.